



First Methodist Carrollton  
**Classroom Teacher - Birth through 24 months**  
Job Description

**Overview of Position**

The **Classroom Teacher** is responsible for nurturing the physical, cognitive, socio-emotional, and spiritual development of children birth through 24 months. The successful candidate will assure compliance with licensure requirements through strong classroom management skills, provide for the health and safety of young children, and demonstrate the skills required for effective teacher-family communication.

**Responsibilities**

- Create a welcoming, caring, and developmentally-appropriate interactive classroom for all children
- Develop and implement weekly teaching plans (indoor and outdoor) to nurture and stimulate each developmental domain: physical, cognitive, socio-emotional, and spiritual
- Incorporate character development and moral education into daily lessons, solidly rooted in Christian themes and Biblical teaching
- Provide responsive care and demonstrate cultural competency when working with all children
- Work in a collaborative environment with staff to assure children's optimum growth and development
- Partner with families to assure continuity between home and school by nurturing family engagement and facilitating periodic conferences, which promote optimum development of all children
- Maintain accurate and timely documentation including, but not limited to, child records, daily notes to home, meal and attendance reports, and any evaluations required by funding sources
- Participate in bi-monthly staff meetings and training programs designed to increase competence and assure compliance with requirements for continuing education

**Qualifications**

- High school diploma required; associate's degree or higher education strongly preferred
- Higher education in pedagogy, early childhood education, or child development preferred
- Minimum of one year infant and toddler teaching experience required
- Demonstrated ability to use child guidance communication skills or willingness to learn
- Demonstrated proficiency in caring for multiple developmental needs of infants and toddlers
- Previous teaching experience in a licensed facility strongly preferred
- Ability to effectively plan, organize, and implement educational activities
- Ability to lift and carry up to 25 pounds and, in the case of emergency, a 40-pound child
- Demonstrate moral integrity through emotional stability and role modeling for children, families, and co-workers
- Demonstrated work history and excellent references required
- Demonstrated workplace dependability and punctuality required
- Willingness to comply with state licensure requirements and Mother's Day Out policies and procedures

This position reports to the Director of Preschool Ministries and is a non-exempt, hourly position. Salary competitive and commensurate with education and experience.

To apply for this position, please send a resume and three references to [rdeassis@firstchurch.net](mailto:rdeassis@firstchurch.net). Multiple positions available. Position open until filled.

**Date of Posting**

May 15, 2017